

[Date]

Dear [Patient Name],

We hope you are doing well. Our records show that it is time for your annual physical exam.

An annual check-up is a great way to stay on top of your health. It allows us to review your current wellness, update your vaccinations, and catch any potential health issues early.

To schedule your appointment, please call our office at [Phone Number] or visit our online portal at [Website URL].

We look forward to seeing you soon and helping you stay healthy!

Best regards,

[Doctor's Name/Clinic Name]

[Clinic Address]

[Phone Number]