

[Date]

[Patient Name]

[Patient Address]

[City, State, Zip Code]

Subject: Reminder: Routine Diabetes Follow-Up Appointment

Dear [Patient Name],

This is a reminder from [Clinic/Practice Name] that it is time for your routine diabetes follow-up appointment. Regular check-ups are essential for managing your blood sugar levels and preventing long-term complications.

During this visit, we will review:

- Your recent A1C results
- Blood pressure and weight
- Current medications and dosage
- Any concerns regarding your diet or lifestyle

Please call our office at [Phone Number] to schedule your appointment. If you have already scheduled your visit, please disregard this notice.

We look forward to seeing you soon and supporting your health goals.

Sincerely,

[Doctor/Provider Name]

[Clinic/Practice Name]

[Phone Number]