

[Clinic Name]
[Clinic Address]
[City, State, Zip Code]
[Phone Number]

[Date]

[Patient Name]
[Patient Address]
[City, State, Zip Code]

Subject: Important Reminder Regarding Your Health Follow-Up

Dear [Patient Name],

We are writing to remind you that it is time for your scheduled wellness visit and chronic care management follow-up. Regular monitoring is essential to effectively manage your health and ensure your current treatment plan is working as intended.

Our records indicate that your next appointment is due for the following:

- [Specific Condition/Routine Check-up]
- [Lab Work/Screening if applicable]
- [Medication Review]

Consistent follow-up care allows us to identify potential issues early and adjust your care plan to improve your quality of life. During this visit, we will review your recent progress, address any symptoms you may be experiencing, and renew necessary prescriptions.

Please call our office at [Phone Number] or visit our online portal at [Website URL] to schedule your appointment. If you have already scheduled this visit, please disregard this notice.

We look forward to seeing you soon and continuing to support your health goals.

Sincerely,

[Provider Name/Clinic Staff]
[Title]
[Clinic Name]