

[Date]

[Patient Name]

[Patient Address]

[City, State, Zip Code]

Dear [Patient Name],

We missed you at your scheduled post-operative recovery follow-up appointment on [Date of Missed Appointment] at [Time].

As you are currently recovering from surgery, these follow-up visits are crucial to monitor your healing process, manage medications, and ensure there are no complications. Missing these appointments can delay your recovery or prevent us from identifying potential issues early.

Please contact our office as soon as possible at [Phone Number] to reschedule this visit. If you are experiencing any urgent symptoms such as fever, increased pain, redness, or discharge at the surgical site, please call us immediately or seek emergency care.

We look forward to hearing from you and helping you with your recovery.

Sincerely,

[Doctor/Practice Name]

[Clinic Name]

[Contact Information]