[Practice Name]
[Practice Address]
[Phone Number]

[Date]

[Patient Name]
[Patient Address]

Re: Missed Laboratory Appointment for Chronic Disease Management

Dear [Patient Name],

Our records indicate that you missed your scheduled laboratory appointment on [Date] for your [Condition Name, e.g., Diabetes/Hypertension] monitoring.

Routine lab work is a vital part of managing your health. These tests allow your provider to monitor the effectiveness of your current treatment plan and ensure your medications are at safe and effective levels. Missing these tests can lead to complications or delays in adjusting your care.

Please contact our office at [Phone Number] as soon as possible to reschedule your blood work. If you have already completed these labs at a different facility, please let us know so we can update your medical record.

If you are experiencing any barriers to making your appointments, such as transportation issues or scheduling conflicts, please inform us so we can assist you.

Thank you for prioritizing your health.

Sincerely,

[Provider Name or Office Manager]
[Practice Name]