

Subject: Missed Appointment - Dietary and Nutritional Counseling

Dear [Patient Name],

Our records indicate that you missed your scheduled dietary and nutritional counseling appointment on [Date] at [Time].

Nutritional counseling is a vital part of your healthcare plan. These sessions help us work together to manage your health goals and address your specific dietary needs.

We understand that unexpected events occur. Please contact our office at [Phone Number] as soon as possible to reschedule your visit. Alternatively, you may book your next appointment through our online portal at [URL].

Please note our cancellation policy: [Insert brief policy, e.g., We require 24 hours' notice for cancellations].

We look forward to hearing from you and continuing to support your nutritional health.

Sincerely,

[Provider/Office Name]

[Clinic Name]

[Contact Information]