Date: [Current Date]

[Patient Name]
[Patient Address]
[City, State, Zip Code]

Subject: Missed Appointment - Cardiovascular Health Screening

Dear [Patient Name],

We are writing to let you know that we missed you at your scheduled Cardiovascular Health Screening on [Date of Appointment] at [Time].

Regular cardiovascular screenings are an important part of your preventive healthcare. These checks help us monitor your heart health, blood pressure, and cholesterol levels to identify potential risks early.

We would like to reschedule this appointment as soon as possible. Please contact our office at [Phone Number] or visit our online portal at [Website/URL] to choose a new time that works for you.

If you have already rescheduled or believe this letter was sent in error, please disregard this notice.

Your health is our priority, and we look forward to seeing you soon.

Sincerely,

[Doctor/Provider Name]
[Clinic/Facility Name]
[Phone Number]