

[Date]

[Patient Name]

[Patient Address]

[City, State, Zip Code]

Dear [Patient Name],

According to our records, it is time for your Preventive Care Annual Physical Examination. Regular check-ups are essential for maintaining your health, managing ongoing conditions, and identifying potential health issues early.

Your annual physical is an important opportunity to:

- Review your current health status and medical history.
- Update necessary vaccinations and screenings.
- Discuss any health concerns or symptoms you may have.
- Manage medications and refills.

Please contact our office at [Phone Number] or visit our online portal at [Website/URL] to schedule your appointment. We recommend checking with your insurance provider to confirm your preventive care coverage benefits.

We look forward to seeing you soon and helping you stay healthy.

Sincerely,

[Doctor's Name/Practice Name]

[Office Contact Information]