

## **URGENT: ACTION REQUIRED**

Date: [Insert Date]

To: [Patient Name]

Address: [Patient Address]

Date of Birth: [Patient DOB]

Dear [Patient Name],

We are contacting you regarding your recent routine blood pressure monitoring. Your latest results have been reviewed by a clinician, and we would like to discuss them with you as a matter of priority.

**Please contact the surgery within 48 hours to schedule a follow-up appointment.**

You can book this appointment by:

- Calling the practice at [Insert Phone Number]
- Visiting the reception desk in person
- Using our online booking system (if available)

When booking, please inform the receptionist that you are responding to an "**Urgent Blood Pressure Follow-Up**" letter.

If you are experiencing any of the following symptoms before your appointment, please seek immediate medical attention via emergency services (999) or the nearest A&E department:

- Severe headache
- Chest pain
- Sudden shortness of breath
- Changes in your vision (blurring or loss of sight)

We look forward to hearing from you shortly.

Yours sincerely,

[Doctor/Practice Manager Name]

[Practice Name]