

Subject: Important: Your Diabetic Health Check is Overdue

Dear [Patient Name],

Our records show that you are currently overdue for your routine diabetic review and blood tests. Regular monitoring is essential to manage your condition effectively and prevent future health complications.

We kindly ask you to contact the clinic at [Phone Number] or use our online booking portal at [URL] to schedule your appointment.

Please book the following:

- Blood test (fasting required: [Yes/No])
- Comprehensive foot exam
- Consultation with your healthcare provider

If you have already had these tests performed elsewhere recently, please let us know so we can update your medical records.

Your health is our priority, and we look forward to seeing you soon.

Sincerely,

[Doctor/Clinic Name]

[Practice Address]

[Contact Information]