

**Date:** [Current Date]

**Subject: SECOND REMINDER: Routine Mammogram Screening**

Dear [Patient Name],

We are contacting you because our records show that you have not yet scheduled your routine mammogram screening following our previous invitation and first reminder.

Regular breast screening is the most effective way to detect changes early, often before they can be seen or felt. Early detection significantly improves the success of treatment.

**Your Appointment Details:**

- **Patient ID:** [ID Number]
- **Facility:** [Clinic/Hospital Name]
- **Location:** [Address/Department]

To schedule your appointment, please use one of the following methods:

- **Call:** [Phone Number]
- **Online:** [Web Link]
- **Patient Portal:** [App Name/Link]

If you have already scheduled your screening or have had a mammogram elsewhere within the last year, please let us know so we can update your medical records.

If you have any questions or concerns regarding the procedure, please do not hesitate to contact our office.

Sincerely,

[Sender Name/Department]

[Organization Name]

[Contact Information]