

[Date]

[Patient Name]

[Patient Address]

[City, State, Zip Code]

Dear [Patient Name],

We are contacting you regarding the results of your recent laboratory tests performed on [Date of Test] for the management of your [Name of Chronic Condition, e.g., Diabetes/Hypertension].

Your results show some values that are outside of the normal range. Because these results are important for managing your ongoing health, it is necessary for you to schedule a follow-up appointment with [Provider Name].

During this appointment, we will discuss:

- A review of your lab results.
- Any necessary changes to your current medications.
- Adjustments to your long-term treatment plan.

Please call our office at [Phone Number] at your earliest convenience to schedule this visit. If you have already scheduled a follow-up appointment, please keep that date as planned.

If you have any urgent symptoms before your appointment, please contact us immediately or seek emergency care.

Sincerely,

[Provider Name/Clinic Name]

[Phone Number]