

[Date]

[Patient Name]

[Patient Address]

[City, State, Zip Code]

RE: Missed Post-Surgical Follow-Up Appointment on [Date of Appointment]

Dear [Patient Name],

Our records indicate that you missed your scheduled post-surgical follow-up appointment on [Date] with [Doctor Name].

Post-operative appointments are a critical part of your recovery process. These visits allow us to monitor your healing, check for potential complications or infections, and ensure that your recovery is progressing as expected. Skipping these evaluations may put your health and the success of your surgery at risk.

Please contact our office as soon as possible at [Phone Number] to reschedule this appointment. If you have already seen another physician for this follow-up or are experiencing any urgent symptoms like fever, increased pain, or redness at the incision site, please let us know immediately.

Your health and safety are our primary concerns. We look forward to hearing from you soon.

Sincerely,

[Doctor/Clinic Name]

[Department Name]

[Phone Number]