[Date]

[Patient Name]
[Patient Address]
[City, State, Zip Code]

Subject: Annual Bone Density Screening Reminder

Dear [Patient Name],

Our records indicate that it is time for your annual bone density screening (DEXA scan). Regular screenings are an important part of maintaining your health and monitoring for signs of osteoporosis or bone loss.

Early detection allows us to take proactive steps in strengthening your bones and reducing the risk of future fractures. This procedure is quick, painless, and provides vital information regarding your skeletal health.

Please contact our office at [Phone Number] to schedule your appointment. You may also request an appointment through our online patient portal at [Website URL].

If you have already scheduled this exam or have recently had a scan at another facility, please let us know so we can update your medical records.

Thank you for choosing [Practice Name] for your healthcare needs.

Sincerely,

[Doctor/Provider Name]
[Practice Name]
[Phone Number]