[Date]

[Patient Name]
[Patient Address]
[City, State, Zip Code]

Dear [Patient Name],

Our records indicate that you are due for a routine bone density screening, also known as a DEXA scan. This is a common and painless imaging test recommended for postmenopausal women to monitor bone health and assess the risk of osteoporosis.

During menopause, the decrease in estrogen levels can lead to a reduction in bone mass, making bones more fragile. Early detection through screening allows us to take proactive steps to maintain your bone strength and prevent future fractures.

Appointment Details:

- **Procedure:** DEXA (Bone Densitometry) Scan
- **Facility:** [Clinic/Hospital Name]
- **Phone Number:** [Phone Number]

Please call our office or the imaging department listed above to schedule your appointment. The scan typically takes about 15 to 20 minutes to complete.

If you have recently had a bone density scan at another facility, please let us know so we can update your medical records.

Sincerely,

[Provider Name/Signature]
[Practice Name]