[Doctor Name or Clinic Name]
[Address]
[City, State, Zip Code]
[Phone Number]

[Date]

[Patient Name]
[Patient Address]
[City, State, Zip Code]

Dear [Patient Name],

Our records indicate that it has been two years since your last bone density scan (DXA). It is now time to schedule your biennial exam.

A routine bone density test is an important tool used to monitor your bone health and assess your risk for osteoporosis or fractures. Because bone density changes over time, regular screenings every two years are recommended to track changes and evaluate the effectiveness of any current treatments.

Please call our office at [Phone Number] to schedule your appointment. If you have recently had this scan performed at another facility, please let us know so we can update your medical records.

We look forward to seeing you soon.

Sincerely,

[Doctor Name or Practice Manager]
[Practice Name]