

[Date]

[Patient Name]

[Patient Address]

[City, State, Zip Code]

Subject: Follow-up regarding your missed Hepatitis Screening appointment

Dear [Patient Name],

We are writing to follow up because you were unable to attend your scheduled appointment for a Hepatitis screening on [Missed Appointment Date].

This screening is an important part of your preventative healthcare. Many types of hepatitis do not show immediate symptoms, and early detection is key to successful treatment and long-term liver health.

Please contact our office as soon as possible at [Phone Number] to reschedule this appointment. If you have already completed this screening elsewhere or if you have any questions, please let us know so we can update your medical records.

We look forward to hearing from you and helping you manage your health.

Sincerely,

[Doctor/Provider Name]

[Clinic/Facility Name]

[Contact Information]