

Date: [Insert Date]

To: [Patient Name]

Address: [Patient Address]

Subject: Reminder - Second Dose of Hepatitis Vaccination Due

Dear [Patient Name],

This is a friendly reminder that you are now due for the second dose of your Hepatitis vaccination series. Our records indicate that you received your first dose on [Insert Date of First Dose].

To ensure full and long-lasting protection against the virus, it is important to complete the entire vaccination series within the recommended timeframe.

Please contact our office at [Phone Number] or visit our website at [Website URL] to schedule your appointment. If you have already received this dose elsewhere, please let us know so we can update your medical records.

Thank you for prioritizing your health.

Sincerely,

[Doctor/Clinic Name]

[Clinic Contact Information]