

[Your Name]
[Your Current Position/Title]
[Date]

[Name of Managing Partner/Board of Directors]
[Company Name]
[Company Address]

Re: Letter of Intent for Admission to Equity Partnership

Dear [Name of Recipient],

I am writing to formally express my interest in being considered for admission as an Equity Partner at [Company Name]. Having been with the firm for [Number] years, I am committed to the long-term vision and continued success of the organization.

During my tenure, I have contributed to the firm's growth by [mention key achievement, e.g., generating \$X in revenue, leading the X department, or securing key clients]. I believe my professional experience and dedication align with the firm's values and strategic goals.

I am prepared to discuss the following as part of the transition to equity partnership:

- My proposed capital contribution and financial commitment.
- My long-term business development strategy.
- My vision for mentoring junior associates and expanding our market presence.

I look forward to discussing the specific requirements, valuation, and legal steps necessary for this transition. Please let me know a convenient time for us to meet and review this proposal in detail.

Thank you for your time and for the opportunity to grow with [Company Name].

Sincerely,

[Signature]
[Your Printed Name]