

[Date]

To the [Parent Last Name] Family,

## Welcome to [Clinic Name]!

Congratulations on the arrival of your new baby! We are honored that you have chosen us to care for your child during this exciting journey. Our team is dedicated to providing the best medical care and support for your growing family.

### Your First Visit

Please bring any discharge paperwork from the hospital to your first appointment. We recommend arriving 15 minutes early to complete your registration.

### Our Services Include:

- Well-baby checkups and immunizations
- Same-day sick visits
- 24/7 nursing advice line
- Breastfeeding and nutritional support
- Developmental screenings

### Office Hours:

Monday - Friday: [Opening Time] to [Closing Time]

Saturday: [Opening Time] to [Closing Time]

### Contact Information:

Phone: [Phone Number]

Address: [Clinic Address]

Website: [Website URL]

If you have any questions or would like to schedule your first appointment, please call our office. We look forward to meeting your little one!

Sincerely,

The Doctors and Staff at [Clinic Name]