

Dear [Patient Name],

Welcome to [Practice Name]! We are pleased that you have chosen our telemedicine practice for your healthcare needs. Our goal is to provide you with high-quality medical care from the comfort of your own home.

Your First Appointment

- **Date:** [Date]
- **Time:** [Time]
- **Provider:** [Provider Name]

How to Connect

To join your virtual visit, please click the following link at your scheduled time: [Insert Link/Portal URL]. We recommend logging in 5-10 minutes early to test your camera and microphone.

Preparing for Your Visit

- Ensure you have a stable internet connection.
- Find a quiet, private space for your consultation.
- Have your photo ID and current insurance card ready.
- Keep a list of your current medications nearby.

Patient Portal

You can access your medical records, message your provider, and manage billing through our secure portal at [Portal Link]. If you have not yet activated your account, please use the temporary password: [Temporary Password].

If you have any questions or need to reschedule, please call us at [Phone Number] or email [Email Address].

We look forward to meeting you virtually.

Sincerely,

[Practice Name]

[Phone Number]

[Website URL]