

[Clinic Name]
[Clinic Address]
[Phone Number]
[Website URL]

[Date]

To: [Patient Name]
Patient ID: [Patient ID Number]

Welcome to [Clinic Name]

Dear [Patient Name],

Welcome to our virtual health clinic. We are pleased that you have chosen us for your healthcare needs. Our goal is to provide you with high-quality medical care from the comfort of your home.

Your Account Details:

- **Patient Portal:** [Link to Portal]
- **Username:** [Username/Email]

Next Steps to Get Started:

1. **Complete Your Profile:** Log in to the portal to fill out your medical history and insurance information.
2. **Test Your Technology:** Ensure you have a working camera, microphone, and a stable internet connection.
3. **Book Your First Appointment:** Use the "Schedule" button in your portal to pick a time that works for you.

Important Information:

- **Privacy:** All consultations are conducted via a secure, HIPAA-compliant platform.
- **Prescriptions:** Medications will be sent electronically to your preferred pharmacy.
- **Support:** If you have technical issues, please contact our support team at [Support Phone/Email].

We look forward to seeing you at your first virtual visit.

Sincerely,

The [Clinic Name] Team