

[Date]

[Patient Name]

[Patient Address]

[City, State, Zip Code]

Dear [Patient Name],

Welcome to [Practice/Clinic Name]. We are pleased that you have chosen our orthopedic sports medicine team for your musculoskeletal care and recovery.

Our goal is to provide specialized treatment to help you return to your active lifestyle as safely and quickly as possible. Whether you are a professional athlete or a weekend warrior, we are committed to providing you with an individualized treatment plan tailored to your specific goals.

Your First Appointment

Please arrive [15] minutes early to complete any necessary paperwork. Remember to bring the following items to your visit:

- A valid photo ID and your current insurance card.
- Any recent X-rays, MRIs, or CT scans (on a CD or via digital link).
- A list of current medications and previous surgeries.
- Comfortable clothing or athletic wear that allows us to examine the injured area.

Our Services

Our facility offers a comprehensive range of services, including:

- Advanced diagnostic imaging.
- Minimally invasive arthroscopic surgery.
- Non-surgical injury management and injections.
- On-site physical therapy and rehabilitation.

If you have any questions before your appointment or need to reschedule, please call us at [Phone Number] or visit our website at [Website URL].

We look forward to meeting you and helping you get back in the game.

Sincerely,

[Doctor Name/Practice Manager]

[Practice/Clinic Name]

[Phone Number]