

**[Law Firm Name]**  
[Address Line 1]  
[Address Line 2]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

**[Date]**

**[Client Name]**  
[Client Address]  
[City, Country]

**RE: Legal Representation for Investor Visa Application ([Visa Type, e.g., EB-5, E-2])**

Dear [Client Name],

This letter confirms that [Law Firm Name] has been retained to represent you in connection with your application for an investor visa. This document outlines the scope of our services, fee structure, and the terms of our engagement.

### **1. Scope of Services**

Our firm will provide the following legal services:

- Review of eligibility and investment documentation.
- Preparation and filing of the [Visa Type] petition with the relevant immigration authorities.
- Guidance on source of funds documentation and business plan requirements.
- Preparation for consular interviews or adjustment of status filings.
- Ongoing communication regarding the status of your application.

This engagement does not include appeals, litigation, or tax advice unless specifically agreed upon in writing.

### **2. Fees and Costs**

The legal fee for this matter is a flat fee of \$[Amount]. A retainer of \$[Amount] is due upon the signing of this agreement. In addition to legal fees, you are responsible for all costs, including but not limited to:

- Government filing fees.
- Translation and evaluation services.
- Courier and postage charges.

### **3. Client Responsibilities**

The success of this application depends on your cooperation. You agree to provide timely,

accurate, and complete information and documentation as requested by our firm. Failure to provide necessary documents may result in delays or denial of the application.

**4. Termination of Services**

Either party may terminate this agreement at any time by providing written notice. If the engagement is terminated, you remain responsible for any fees earned and costs incurred up to the date of termination.

**5. No Guarantee of Outcome**

While we will provide diligent representation, we cannot guarantee the approval of your visa application, as the final decision rests solely with the government authorities.

Please sign and return a copy of this letter to indicate your acceptance of these terms.

Sincerely,

[Attorney Name]  
[Law Firm Name]

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**Accepted and Agreed:**

\_\_\_\_\_  
[Client Name]  
Date: \_\_\_\_\_