

Dear [Family Name/Member Name],

Welcome to [Facility Name]. We understand that this is a challenging and emotional time for you and your family. Please know that while we are focused on providing the best medical care for [Patient Name], we are also here to support you.

Our team is committed to keeping you informed and comfortable. We recognize the stress that comes with having a loved one in the hospital, and we encourage you to voice any questions or concerns you may have. You are an essential part of the care team, and your presence is a vital source of strength for [Patient Name].

If you find yourself feeling overwhelmed, we offer the following support services:

- Counseling and Social Work services
- Chaplaincy and Spiritual Care
- Family Support Groups
- Quiet Rooms and Reflection Spaces

Please do not hesitate to reach out to the nursing staff or our patient advocate at [Phone Number] if there is anything we can do to make this experience easier for you.

Sincerely,

[Your Name/Title]
[Department Name]
[Facility Name]