

[Date]

Dear [Patient Name],

Welcome to [Clinic Name]. Thank you for choosing us for your healthcare needs today. We are committed to providing you with prompt and professional medical care.

For your initial visit, please ensure you have provided the following information to our front desk:

- A valid government-issued photo ID
- Your current insurance card (if applicable)
- A list of current medications and allergies

What to Expect:

As a walk-in facility, we see patients based on the urgency of their medical condition as well as their arrival time. We appreciate your patience as we strive to give every patient the time and attention they require.

Follow-Up Care:

After your visit today, you will receive a summary of your care. If you have a primary care physician, we can send a copy of your visit notes to their office upon your request to ensure continuity of care.

If you have any questions during your wait or following your treatment, please do not hesitate to ask any member of our staff.

Sincerely,

The Staff at [Clinic Name]
[Clinic Address]
[Clinic Phone Number]
[Clinic Website]