

[Your Name]
[Your Title]
[Company Name]
[Company Address]
[City, State, Zip Code]
[Email Address]
[Date]

[Recipient Name]
[Recipient Title]
[Venture Capital Firm Name]
[Firm Address]
[City, State, Zip Code]

Dear [Recipient Name],

On behalf of [Company Name], I am pleased to submit this formal proposal for investment. Based on our recent discussions and the growth milestones achieved by our team, we are seeking a venture capital investment in the amount of \$[Amount].

This funding will be utilized to accelerate our growth in the following key areas:

- [Area 1: e.g., Product Development and Engineering]
- [Area 2: e.g., Sales and Marketing Expansion]
- [Area 3: e.g., Strategic Hiring]
- [Area 4: e.g., Market Entry into New Territories]

We believe that [Firm Name] is the ideal partner for this round due to your expertise in [Industry/Sector] and your successful track record with [Portfolio Company Name]. We are proposing an initial valuation of \$[Amount] and are prepared to discuss equity allocation and board representation accordingly.

Attached to this letter, you will find our updated pitch deck, detailed financial projections, and the proposed use of funds breakdown. We are eager to move forward with the due diligence process and discuss the terms of a potential Term Sheet.

Thank you for your time and for considering an investment in [Company Name]. I look forward to your response.

Sincerely,

[Signature]
[Your Printed Name]
[Your Title]