**[Date]**

**[Founder Name]**
**[Company Name]**
**[Company Address]**

**RE: Summary of Terms for Proposed Investment**

Dear [Founder Name],

This letter outlines the proposed terms for an investment by [Investor Name] ("Investor") in [Company Name] ("Company").

**1. Investment Amount:** $[Amount]

**2. Pre-Money Valuation:** $[Amount]

**3. Post-Money Valuation:** $[Amount] (Investment Amount + Pre-Money Valuation)

**4. Equity Ownership:** Based on the valuations above, the Investor shall receive [Percentage]% of the Company's fully diluted capitalization as of the closing date.

**5. Security Type:** [e.g., Preferred Seed Stock / Convertible Note / SAFE]

**6. Stock Option Pool:** The Pre-Money Valuation includes an unallocated employee stock option pool representing [Percentage]% of the post-money capitalization.

**7. Board of Directors:** Upon closing, the Board shall consist of [Number] members, with the Investor having the right to appoint [Number] director(s).

**8. Exclusivity:** The Company agrees to a period of [Number] days of exclusivity to finalize due diligence and legal documentation.

**9. Confidentiality:** The terms of this letter are strictly confidential and may not be disclosed to third parties without prior written consent.

**10. Non-Binding Nature:** Except for the sections on Exclusivity and Confidentiality, this letter is a non-binding expression of intent and does not constitute a legal obligation to invest.

Sincerely,

____________________________
**[Investor Name]**
[Title]

**Acknowledged and Agreed:**

**[Founder Name]**
On behalf of [Company Name]