

[Law Firm Letterhead]

Date: [Date]

To: [Lender/Investor Name]

Address: [Address Line 1]

City, State, Zip: [City, State, Zip]

Re: Letter of Allocation for Use of Proceeds - [Loan/Matter Reference Number]

Dear [Contact Name],

This Letter of Allocation is provided in connection with the [Total Amount] funds received by [Law Firm Name] on [Date]. We hereby confirm that the proceeds shall be allocated as follows:

Category of Allocation	Description of Use	Amount (USD)
Client Matter Costs	[e.g., Filing fees, expert witnesses, discovery]	[\$[Amount]]
Operating Expenses	[e.g., Rent, payroll, utilities]	[\$[Amount]]
Debt Service	[e.g., Repayment of existing lines of credit]	[\$[Amount]]
Capital Expenditure	[e.g., Legal software, office equipment]	[\$[Amount]]
TOTAL		[\$[Total Amount]]

The undersigned, acting as an authorized representative of [Law Firm Name], certifies that these funds will be used exclusively for the purposes stated above and in accordance with the terms of the [Agreement Name/Date].

Detailed records, invoices, and receipts relating to these allocations will be maintained by our accounting department and made available for audit upon reasonable request.

Sincerely,

[Signature]

[Name of Managing Partner/CFO]

[Title]

[Law Firm Name]