

[Company Letterhead]

Date: [Insert Date]

To: [Recipient Name/Organization Name]

[Recipient Address]

[City, State, Zip Code]

Subject: Letter of Execution and Certificate of Authorized Signatories

Dear [Name of Contact Person or Department],

This letter serves to formally certify that the individuals listed below are duly authorized to execute, sign, and deliver contracts, agreements, and other legally binding documents on behalf of [Company Name], effective as of [Start Date].

The following signatures are genuine and represent the authorized officials of the company:

Name	Title/Position	Specimen Signature
[Name 1]	[Title 1]	
[Name 2]	[Title 2]	

The authority granted herein shall remain in full force and effect until [Expiration Date] or until written notice of revocation is provided by [Company Name].

Any document executed by these individuals within the scope of their authority shall be deemed valid and binding upon the company.

Sincerely,

[Signature]

[Name of Authorizing Officer/Secretary]

[Title/Position]

[Company Name]

[Company Seal, if applicable]