

**Date:** [Date]

**RE: Patient Medical Records Transfer Authorization**

**To:**

[Releasing Provider/Facility Name]

[Address]

[City, State, Zip Code]

[Phone/Fax Number]

**Patient Information:**

Name: [Patient Full Name]

Date of Birth: [MM/DD/YYYY]

Social Security Number (Optional): [XXX-XX-XXXX]

Phone Number: [Phone Number]

I hereby authorize the release of my complete medical records to the following recipient:

**Send Records To:**

[Receiving Provider/Facility Name]

[Address]

[City, State, Zip Code]

[Phone/Fax Number]

**Information to be Released:**

All medical records (including lab results, imaging, and notes)

Records for specific dates: [Insert Date Range]

Other: [Specify specific records]

**Purpose of Disclosure:**

Continued medical care

Personal use

Legal purposes

Insurance claim

This authorization is valid for [Number] days from the date of signature unless revoked in writing earlier. I understand that I have the right to revoke this authorization at any time.

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**Patient Signature (or Legal Representative)**

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**Date Signed**

**Relationship to Patient (if signed by Representative):** [Relationship]