

[Date]

[Patient Name]

[Patient Address]

[City, State, Zip Code]

Subject: Reminder: Routine Physical and Immunization Update

Dear [Patient Name],

According to our records, you are due for a routine physical examination and a review of your immunization status. Regular check-ups are essential for maintaining your health and ensuring you are protected against preventable diseases.

During this appointment, your provider will:

- Perform a comprehensive health assessment.
- Review your current medical history.
- Administer any necessary vaccinations or boosters.
- Discuss any health concerns you may have.

Please contact our office at [Phone Number] or visit our online portal at [URL] to schedule your appointment. If you have recently received vaccinations elsewhere, please bring a copy of those records to your visit so we can update our files.

We look forward to seeing you soon.

Sincerely,

[Provider Name or Clinic Name]

[Contact Information]