

URGENT: MANDATORY TELEHEALTH APPOINTMENT REQUIRED

Date: [Insert Date]

Patient Name: [Insert Patient Name]

Patient ID: [Insert ID Number]

Dear [Patient Name],

We are contacting you because we have received the results of your recent laboratory tests performed on [Date of Test]. These results contain critical findings that require immediate clinical review and a discussion regarding your treatment plan.

Your Action Required:

You must schedule an urgent telehealth consultation with [Provider Name] within the next 24 to 48 hours. We have reserved priority time slots for this purpose.

How to Schedule:

- **Online:** Log into the Patient Portal at [Insert URL] and select "Urgent Lab Review."
- **Phone:** Call our scheduling desk immediately at [Insert Phone Number].

Telehealth Preparation:

A link for your video visit will be sent to your registered email address 15 minutes before your scheduled appointment time. Please ensure you are in a private location with a stable internet connection.

If you experience any acute symptoms such as chest pain, shortness of breath, or sudden weakness before your appointment, please proceed to the nearest Emergency Room or call 911.

Sincerely,

[Provider Name/Clinic Name]

[Department Name]

[Contact Information]