

[Practice Name]
[Practice Address]
[Phone Number]
[Date]

[Patient Name]
[Patient Address]

Dear [Patient Name],

We were recently notified of your discharge from [Hospital/Facility Name] on [Discharge Date]. We hope you are feeling better and are recovering well at home.

To ensure your recovery continues smoothly and to review any changes made to your medications or treatment plan during your hospital stay, we would like to schedule a follow-up appointment with [Doctor's Name].

Action Items:

- Please call our office at [Phone Number] to schedule an appointment within the next [Number] days.
- Please bring your discharge summary and all current medications (including any new prescriptions) to this appointment.
- If you are experiencing any new or worsening symptoms, please contact us immediately or seek emergency care if necessary.

If you have already scheduled your follow-up visit, please disregard this letter. We look forward to seeing you soon.

Sincerely,

[Doctor's Name/Office Staff Name]
[Practice Name]