[Your Name/Organization Name]
[Street Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]

[Recipient Name]
[Title]
[Target ALSP Name]
[Street Address]
[City, State, Zip Code]

Re: Non-Binding Letter of Intent regarding the Acquisition of [Target ALSP Name]

Dear [Recipient Name],

This Letter of Intent ("LOI") outlines the preliminary terms and conditions under which [Your Organization Name] ("Buyer") proposes to acquire substantially all of the assets or equity interests of [Target ALSP Name] ("Company").

1. Purchase Price: The proposed purchase price for the Company is $[Amount], subject to adjustments based on final due diligence and working capital calculations at closing.

2. Structure of Transaction: The transaction is intended to be structured as an [Asset Purchase / Stock Purchase / Merger].

3. Due Diligence: Following the execution of this LOI, the Buyer will conduct a comprehensive due diligence review of the Company's legal technology stack, client contracts, service level agreements, financial records, and operational processes.

4. Exclusivity: The Company agrees that for a period of [Number] days from the date of this letter, it will not negotiate with, or solicit offers from, any other parties regarding a sale of the business.

5. Confidentiality: Both parties agree to keep the existence and terms of this LOI strictly confidential, except as required by law.

6. Conditions Precedent: Closing of the transaction is subject to the execution of a definitive Purchase Agreement, satisfactory due diligence results, and necessary regulatory or board approvals.

7. Non-Binding Nature: With the exception of the sections on Exclusivity and Confidentiality, this letter is a non-binding expression of intent and does not create a legal obligation for either party to proceed with the transaction.

If these terms are acceptable, please sign and return a copy of this letter by [Expiration Date].

Sincerely,

[Signature]
[Typed Name]
[Title]

Agreed and Accepted:

_____
For [Target ALSP Name]
Date: _____