Date: [Insert Date]

RE: EXECUTED LETTER OF INTENT - ACQUISITION OF [NAME OF TARGET LAW FIRM]

Dear [Name of Managing Partner],

We are pleased to confirm that [Name of Acquiring Firm] ("Acquirer") and [Name of Target Law Firm] ("Target") have reached a mutual agreement regarding the proposed acquisition. This document serves as the executed Letter of Intent (LOI) outlining the preliminary terms and conditions of the transaction.

1. Purchase Price and Structure: The total consideration for the acquisition is established at $[Amount], subject to adjustments based on final valuation of accounts receivable and work-in-progress. The transaction will be structured as an [Asset Purchase / Merger].

2. Retention of Personnel: Acquirer intends to extend offers of employment to substantially all legal and administrative staff of Target, subject to standard background checks and conflict clearances.

3. Due Diligence Period: Following the execution of this letter, a period of [Number] days shall be granted for the completion of comprehensive financial, legal, and operational due diligence.

4. Exclusivity: Target agrees to a period of exclusivity for [Number] days, during which it will not engage in acquisition negotiations with any other third party.

5. Confidentiality: Both parties agree to maintain the strict confidentiality of this agreement and all shared sensitive data during the transition process.

6. Non-Binding Nature: Except for the provisions regarding Exclusivity and Confidentiality, this letter is intended as a non-binding expression of intent and does not create a legal obligation to complete the transaction until a definitive Purchase Agreement is signed.

We look forward to a successful integration of our respective practices.

Sincerely,

[Your Name]
[Title]
[Acquiring Law Firm Name]

ACCEPTED AND AGREED:

Signature: _____
Name: [Name of Representative]
Title: [Title]
For: [Target Law Firm Name]
Date: _____