

[Date]

[Patient Name]

[Patient Address]

[City, State, Zip Code]

Dear [Patient Name],

Our records indicate that you are due for your annual diabetic foot and eye examinations. These screenings are a vital part of managing your diabetes and preventing long-term complications.

Diabetic Eye Exam (Retinopathy Screening):

High blood sugar can damage the blood vessels in your eyes. An annual dilated eye exam can detect early signs of diabetic retinopathy before your vision is affected.

Diabetic Foot Exam:

Diabetes can cause nerve damage and poor circulation in the feet. A professional foot exam checks for sores, infections, or loss of feeling that could lead to serious issues if left untreated.

Please contact our office at [Phone Number] to schedule these appointments or to provide us with the dates if you have already completed these exams with a specialist this year.

Sincerely,

[Doctor/Clinic Name]

[Clinic Phone Number]

[Clinic Address]