

Date: [Date]

To the Parents/Guardians of: [Child's Name]

Subject: 15-Month Milestone Evaluation Summary

Dear [Parent/Guardian Names],

Today we conducted the 15-month developmental screening for [Child's Name]. This evaluation tracks progress in social, emotional, language, and physical development. Below is a summary of the milestones observed:

Social and Emotional Milestones:

- Copies other children while playing.
- Shows affection (hugs, kisses) to familiar people.
- Shows objects they like to others.

Language and Communication:

- Uses at least three words other than "Mama" or "Dada."
- Follows simple one-step directions without gestures (e.g., "Give it to me").
- Points to ask for something or to get help.

Cognitive Milestones (Learning and Problem Solving):

- Tries to use things the right way (e.g., a phone, a cup, or a brush).
- Stacks at least two small blocks or objects.

Movement and Physical Development:

- Walks well without holding onto furniture or hands.
- Uses fingers to feed themselves some food.
- Can help with getting dressed by pushing arms through sleeves.

Provider Observations and Recommendations:

[Insert specific notes here]

Next Steps:

Our next formal milestone check will occur at the 18-month visit. Please continue to encourage development through reading, playing with blocks, and naming everyday objects.

If you have any questions or concerns regarding these milestones, please contact our office.

Sincerely,

[Provider Name]

[Clinic/Organization Name]