

[Date]

To the Parents/Guardians of [Child's Name],

[Address]

[City, State, Zip Code]

Dear Parents/Guardians,

Congratulations! Your child has reached the wonderful milestone of turning five years old. This is an exciting time as you prepare for the transition into kindergarten and formal schooling.

At five years old, children typically reach several key developmental milestones that indicate school readiness. These include:

- **Social and Emotional:** Following rules, taking turns, and showing increased independence.
- **Language and Communication:** Telling simple stories using full sentences and identifying some letters and numbers.
- **Cognitive:** Counting to 10 or higher and identifying basic shapes and colors.
- **Physical Development:** Hopping, swinging, and using safety scissors.

To help your child prepare for the first day of school, we recommend the following activities:

- Reading together for at least 20 minutes each day.
- Practicing writing their first and last name.
- Encouraging them to dress themselves, including zipping coats and tying shoes.
- Setting a consistent bedtime routine to ensure they are well-rested.

Please ensure that all required immunizations and school registration forms are completed and submitted to your local school district office by [Deadline Date].

We are so proud of [Child's Name]'s progress and look forward to hearing about their success in the upcoming school year.

Sincerely,

[Your Name/Signature]

[Your Title]

[Organization Name]