

[Sender Name]
[Law Firm/Company Name]
[Address]
[City, Country, Postcode]
[Email]
[Phone Number]

[Date]

[Name of Regulatory Authority/Bar Association]
[Address]
[City, Country, Postcode]

RE: Application for Cross-Border Practice Approval - [Applicant Name]

To the Board of Governors / Regulatory Committee,

I am writing to formally request approval for [Applicant Name] to provide legal services in [Host Jurisdiction] on a [temporary/permanent] basis, pursuant to [Reference Local Rule or Treaty, e.g., GATS or Specific Bar Rule].

1. Professional Standing

The applicant is currently a member in good standing with the [Home Country/State Bar Association], Bar Roll Number [Number]. Included with this letter is a Certificate of Good Standing issued on [Date].

2. Scope of Practice

The applicant intends to advise on [Home Country Law / International Law] specifically regarding [Project Name or Practice Area]. The applicant acknowledges they are not authorized to practice the local law of [Host Jurisdiction] without further qualification.

3. Regulatory Compliance

The applicant agrees to abide by the Code of Professional Conduct of the [Host Bar Association] and maintains professional indemnity insurance through [Insurance Provider], which provides coverage for cross-border activities as evidenced by the attached policy summary.

4. Supporting Documentation

Attached to this application are:

- Certified copy of Law Degree/Qualification
- Certificate of Good Standing
- Proof of Identity (Passport/National ID)
- Payment of relevant registration fees

Please contact me at [Phone/Email] should you require additional information or a formal interview regarding this application. We look forward to your favorable response.

Sincerely,

[Signature]

[Printed Name]

[Title]