

[Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Subject: Notice of Quarantine Extension and Follow-Up Requirements

Dear [Recipient Name],

This letter is to formally notify you that your current quarantine period, which was originally scheduled to end on [Original End Date], has been extended.

Reason for Extension:

[Insert Reason, e.g., Continued symptoms, secondary exposure, or positive test result dated MM/DD/YYYY]

New Quarantine Schedule:

Your revised quarantine period is now effective until [New End Date]. You are required to remain in isolation and follow all previously provided health protocols during this time.

Follow-Up Actions Required:

- Monitor your temperature twice daily and report any fever over [Temperature].
- Notify [Contact Person/Department] immediately if you experience new or worsening symptoms.
- Provide documentation of a negative test result taken no earlier than [Date] before returning to [Work/School/Public Activities].

We will contact you on [Follow-up Date] to conduct a health assessment and discuss your eligibility to conclude the quarantine. If you have any questions regarding this extension, please contact [Department Name] at [Phone Number] or [Email Address].

Thank you for your cooperation in ensuring the health and safety of our community.

Sincerely,

[Your Name/Signature]

[Your Title]

[Organization Name]