[Law Firm Name]
[Address]
[City, State, Zip Code]
[Phone Number]

[Date]

[Client Name]
[Client Address]
[City, State, Zip Code]

Re: Engagement for Representation in Adversary Proceeding
Case Name: [Plaintiff] v. [Defendant]
Adversary Case No.: [Case Number]
Related Bankruptcy Case No.: [Bankruptcy Case Number]

Dear [Client Name],

This letter confirms that [Law Firm Name] has been retained to represent you in the adversary proceeding referenced above. This agreement is separate from the agreement regarding your underlying consumer bankruptcy filing.

1. Scope of Services
Our representation is limited to the defense or prosecution of the specific adversary proceeding listed above. This includes:

- Reviewing the complaint or initiating the filing.
- Preparing and filing answers, motions, and responsive pleadings.
- Conducting discovery (depositions, interrogatories, and document requests).
- Representing you at hearings and trial.

This engagement does not include appeals or representation in the general bankruptcy administration unless otherwise agreed in writing.

2. Fees and Costs
[Option A: Hourly Rate]
You will be billed at an hourly rate of $[Rate] for attorney time and $[Rate] for paralegal time. You will receive monthly invoices.

[Option B: Flat Fee]
The flat fee for this representation is $[Amount], payable as follows: [Payment Terms].

3. Retainer
An initial retainer of $[Amount] is required before work commences. This amount will be held in a trust account and applied toward fees and costs incurred.

4. Client Responsibilities
You agree to provide all necessary documentation, remain in contact with our office, and provide truthful information regarding your financial affairs. Failure to cooperate may result in our withdrawal from the case.

5. Termination
Either party may terminate this relationship at any time by written notice, subject to the rules of the Bankruptcy Court and professional conduct.

Please sign below to indicate your acceptance of these terms.

Sincerely,

[Attorney Name]
[Law Firm Name]

ACKNOWLEDGED AND AGREED:

_____
[Client Signature]

_____
[Date]