

**[Sender Name/Company Name]**

[Address Line 1]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

**[Recipient Name/Company Name]**

[Address Line 1]

[City, State, Zip Code]

**RE: Letter of Intent for Franchise System Technology Transfer**

Dear [Recipient Name],

This Letter of Intent ("LOI") outlines the preliminary interest of [Sender Name] ("Recipient") in acquiring a license for the transfer of proprietary technology and operational systems from [Recipient Name] ("Franchisor").

**1. Scope of Technology Transfer:** The proposed transfer includes, but is not limited to, [Specific Software/POS Systems], proprietary manufacturing processes, digital marketing algorithms, and automated operational manuals currently utilized within the [Franchise Name] system.

**2. Proposed Consideration:** In exchange for the technology transfer and associated training, the Recipient proposes a payment structure consisting of [Amount/Percentage] as an initial transfer fee and [Amount/Percentage] as ongoing technical support fees.

**3. Due Diligence:** Following the signing of this LOI, the Recipient shall have a period of [Number] days to conduct a thorough review of the technical specifications, compatibility, and legal protections (patents/copyrights) of the technology.

**4. Confidentiality:** Both parties agree that all proprietary information shared during negotiations shall remain strictly confidential and shall not be disclosed to third parties without prior written consent.

**5. Non-Binding Agreement:** This letter reflects the intent of the parties to negotiate a formal agreement in good faith. Except for the provisions regarding confidentiality and due diligence, this document does not constitute a legally binding contract.

**6. Expiration:** This proposal shall remain valid until [Date]. If a formal agreement is not reached by this date, this LOI will expire unless extended by mutual consent.

Sincerely,

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[Authorized Signature]  
[Printed Name]  
[Title]

**Accepted and Agreed:**

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[Franchisor Authorized Signature]  
[Date]