

[Date]

[Name of Compliance Firm/Consultancy]

[Address Line 1]

[Address Line 2]

[City, State, Zip Code]

Attention: [Contact Person Name/Principal]

RE: Letter of Intent for Regulatory Compliance Assessment for Initial Public Offering (IPO)

Dear [Name],

This Letter of Intent ("LOI") confirms the interest of [Company Name] (the "Company") in engaging [Name of Compliance Firm] ("Consultant") to perform a comprehensive Regulatory Compliance Assessment in preparation for the Company's proposed Initial Public Offering (IPO).

1. Scope of Work

The Consultant will review the Company's operations to ensure alignment with [Name of Regulatory Body, e.g., SEC, FCA] requirements. This includes, but is not limited to:

- Review of corporate governance structures.
- Audit of internal controls and financial reporting standards.
- Evaluation of data privacy and industry-specific regulatory adherence.
- Identification of compliance gaps and recommendations for remediation.

2. Timeline

The assessment is intended to commence on [Start Date] and is expected to be completed no later than [Completion Date] to align with the IPO filing schedule.

3. Confidentiality

Both parties agree that all non-public information shared during this assessment shall remain strictly confidential. A formal Non-Disclosure Agreement (NDA) [is attached/will be executed separately].

4. Fees and Expenses

The proposed fee for this engagement is [Amount/Hourly Rate], subject to the terms of the final Service Agreement. Out-of-pocket expenses shall be reimbursed upon prior written approval.

5. Non-Binding Nature

This LOI reflects the current intentions of the parties and is not a legally binding contract, with the exception of the confidentiality provisions. A formal engagement letter will follow this document.

If the terms outlined above are acceptable, please sign and return a copy of this letter.

Sincerely,

[Your Signature]

[Your Name]

[Your Title]

[Company Name]

Accepted and Agreed:

Signature: _____

Name: [Name of Consultant Representative]

Date: _____