

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

Subject: Welcome to [Company Name] - Your Comprehensive Insurance Portfolio

Dear [Client Name],

Thank you for choosing [Company Name] for your insurance needs. We are pleased to welcome you and confirm that your comprehensive insurance portfolio is now active.

Our goal is to provide you with peace of mind through integrated protection. Your portfolio currently includes the following coverages:

- **Policy Type:** [e.g., Homeowners] - Policy #: [Number]
- **Policy Type:** [e.g., Auto] - Policy #: [Number]
- **Policy Type:** [e.g., Umbrella] - Policy #: [Number]
- **Policy Type:** [e.g., Life] - Policy #: [Number]

By consolidating your policies with us, you are now eligible for [mention specific benefits, e.g., multi-policy discounts/simplified billing].

Next Steps:

- Review your policy documents attached to this letter for specific coverage limits and exclusions.
- Download our mobile app at [Link] to access your digital ID cards.
- Save our claims hotline number: [Phone Number].

Your dedicated account manager is [Agent Name], who can be reached directly at [Phone Number] or [Email Address] for any questions or adjustments to your coverage.

We appreciate your trust in us and look forward to protecting what matters most to you.

Sincerely,

[Name]

[Title]

[Company Name]