

Subject: Introducing Your Dedicated Account Manager at [Your Company Name]

Dear [Client Name],

We value the partnership we have built with [Client Company Name]. As part of our commitment to providing you with the highest level of service, I am pleased to introduce your new dedicated Account Manager, [Account Manager Name].

[Account Manager Name] will be your primary point of contact for all your needs, including strategy sessions, project updates, and any questions you may have regarding our services. They bring extensive experience in [Industry/Specialty] and are eager to help you achieve your business goals.

Contact Details:

- Name: [Account Manager Name]
- Email: [Email Address]
- Phone: [Phone Number]
- Office Hours: [Hours/Timezone]

[Account Manager Name] will reach out to you within the next [Number] days to schedule a brief introductory call. This will be a great opportunity to discuss your current projects and future objectives.

Thank you for your continued trust in [Your Company Name]. We look forward to our shared success.

Best regards,

[Your Name]
[Your Title]
[Your Company Name]