

[Date]

[Customer Name]

[Customer Address]

[City, State, Zip Code]

Subject: Confirmation of Automatic Policy Renewal - Policy #[Policy Number]

Dear [Customer Name],

This letter is to confirm that your insurance policy [Policy Name/Type] has been automatically renewed for the upcoming term.

Renewal Details:

- **New Policy Period:** [Start Date] to [End Date]
- **Renewal Premium Amount:** \$[Amount]
- **Payment Method:** Automatic Deduction / [Credit Card/Bank Account on file]
- **Next Payment Date:** [Date]

Your coverage continues without interruption. There is no action required on your part if you wish to maintain your current coverage. Your updated policy documents and proof of insurance are attached to this message.

We recommend that you review your policy details to ensure the coverage limits and deductibles still meet your needs. If you would like to make any changes to your policy or update your payment information, please contact us at [Phone Number] or log in to your account at [Website URL].

Thank you for choosing [Company Name] for your insurance needs.

Sincerely,

[Sender Name/Department]

[Company Name]