

[Date]

[Policyholder Name]

[Address Line 1]

[Address Line 2]

Subject: Confirmation of New Driver Addition - Policy #[Policy Number]

Dear [Policyholder Name],

This letter confirms that we have successfully added [Teen Driver Name] to your auto insurance policy, effective [Effective Date].

Updated Policy Details:

- **Driver Name:** [Teen Driver Name]
- **Driver's License Number:** [License Number]
- **Assigned Vehicle:** [Year/Make/Model or "All Vehicles"]

As a result of this change, your new premium amount is \$[Amount] per [Billing Period]. This change will be reflected in your next billing statement dated [Billing Date].

We have also included updated insurance ID cards with this letter. Please ensure a copy is kept in the vehicle at all times.

If you have any questions regarding coverage limits or available discounts (such as Good Student or Driver Training discounts), please contact your agent at [Phone Number] or visit our website.

Thank you for choosing [Insurance Company Name].

Sincerely,

[Agent Name/Company Representative]

[Insurance Company Name]

[Contact Information]