

[Your Name/Company Name]

[Your Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]

[Date]

[Recipient Name]

[Insurance Company or Legal Firm Name]

[Address]

[City, State, Zip Code]

RE: SETTLEMENT OFFER FOR COMMERCIAL TRUCKING ACCIDENT

Claim Number: [Claim Number]

Date of Incident: [Date]

Location of Incident: [Location]

Dear [Recipient Name],

This letter serves as a formal offer to settle all claims arising from the commercial trucking accident involving [Contractor Name/Company] and [Other Party Name] that occurred on [Date of Accident].

As an independent contractor, I have evaluated the damages including, but not limited to, vehicle repair costs, loss of business income during equipment downtime, medical expenses, and [mention any other specific costs]. Based on these factors, I am prepared to accept a total settlement amount of **\$(Dollar Amount)**.

This offer is contingent upon a full and final release of all liability regarding this incident. This amount covers the following itemized damages:

- Property/Vehicle Damage: **\$(Amount)**
- Loss of Use/Business Interruption: **\$(Amount)**
- Medical Expenses (if applicable): **\$(Amount)**
- Other Expenses: **\$(Amount)**

Supporting documentation, including repair estimates and income statements, is attached for your review. This offer is made for settlement purposes only and shall remain valid until [Expiration Date].

I look forward to your prompt response regarding this matter.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Business Name/Title]