

[Date]

[Insured Name]

[Address Line 1]

[Address Line 2]

[City, State, Zip Code]

Subject: Confirmation of Catastrophe Claim Filing - Claim #[Claim Number]

Dear [Insured Name],

We have received your claim notification regarding damages resulting from [Catastrophe Event Name, e.g., Hurricane Name/Wildfire] that occurred on [Date of Loss].

Your claim has been assigned to our Catastrophe Response Team. Below is your filing information for your records:

- **Claim Number:** [Claim Number]
- **Policy Number:** [Policy Number]
- **Date Filed:** [Date Filed]
- **Assigned Adjuster:** [Adjuster Name (if known, or "Pending")]
- **Adjuster Contact:** [Phone Number/Email]

Due to the widespread nature of this catastrophe, we are experiencing a high volume of inquiries. An adjuster will contact you as soon as possible to schedule an inspection or request further documentation. In the meantime, please take the following steps:

- Take photos or video of all damaged property.
- Make temporary repairs to prevent further damage (save all receipts).
- Do not discard any damaged items until they have been inspected.
- Keep a detailed log of all expenses related to this loss.

You can track the status of your claim online at [Website URL] or through our mobile app.

Thank you for your patience as we work to resolve your claim.

Sincerely,

[Claims Representative Name]

[Company Name]

[Contact Department]